

**Minutes - Hayfield Secondary PTSA Monthly Meeting**  
**HSS Media Center**  
**Wednesday, January 9, 2014 - 6:30 p.m.**

Mike Lambert, President	Tracey Phillips, Associate Principal
Dana Bensusky, 1st Vice President	Marie Sudik, ANGP Co-chair/CFC Rep
Cynthia Andrews, Membership Chair	Wendy Feilen, HSS Teacher/Staff Rep
Amy Zirkle, Academic Booster Chair	Lisa Grant, Parent
Cheryl Spohnholtz, Corresponding Secretary	

**Meeting Opening**

- **Mike Lambert** convened the meeting at 6:35 p.m.

**Approval of January 2014 Meeting Minutes:**

- The January 2014 draft minutes were posted on the [hssptsa.org](http://hssptsa.org) website for review in advance of this meeting, and were also distributed among the group for review at this meeting. Upon final review, a motion was made and seconded to approve the minutes. With no further discussion, the question was called, and the motion to adopt the January 2014 meeting minutes was passed unanimously.

**President's Report: Mike Lambert**

- Mike reported that he worked with **Shay Millner** (Directory Chair) and **Cynthia Andrews** (Membership Chair) to prepare the final draft of the 2013-2014 school year HSS student/staff directory for electronic distribution to the PTSA membership by the end of December; Shay is also finishing up the mailing of the printed directory copies in early January.

**Principal's Report: Tracey Phillips, HSS Assistant Principal**

- **Ms. Phillips** reported that 7th and 11th grade students were in the midst of selecting their elective courses for the 2014-15 school year, and that MS/HS Curriculum Night was set for Jan. 28 from 6-8:30 p.m. Additionally:
  - Coach Roy Hill retired as head football coach this week, and a search is currently underway for his replacement. (Coach Hill will remain head wrestling coach.)
  - In order to assist newer students and visitors navigating the HSS campus, students have chosen "street names" for each of the HS and MS primary hallways and cross hallways.
  - PSAT scores will be returned for 11th graders this week.
  - A 9th grade biology teacher learned of a serious illness just before the winter break, and following a series of short-term substitutes, just had a long-term sub designated after the break. Ms. Phillips had a brief discussion with several attendees on how quickly the determination of long-term sub assignments is made, and it was stressed that communication between administrators and parents is critical in these special situations.

**Treasurer's Report: Robin Jones**

- Robin was ill and was not able to make the meeting, but sent a message that anyone who had business to conduct prior to the next meeting should contact her.

### **Committee Reports:**

#### **All Night Grad Party**

- ANGP committee has raised ~\$14,000 so far this school year.
- For the five ANGP 2014 sponsored “practice SAT” sessions scheduled in September and November of 2013, and February, March and April of 2014, a total amount of \$1,544.72 was collected through Jan. 9.
- Plans for TWO “Countdown To Graduation” events are underway, one approximately 90 days out from graduation, another about a months before.

#### **Membership**

- **Cynthia Andrews** reported that for the 2013-2014 school year through Jan. 9, a total of \$8,290.60 in membership dues have been collected from a total of 703 members.
- Cynthia also reported a total of \$918 in donations have been collected as of Jan. 9.

#### **Academic/Mini-Grants**

- **Amy Zirkle** is preparing to distribute both approval and denial letters to the 21 mini-grant applicants, and will work with Robin Jones and Cheryl Wagner (HSS financial officer) to get appropriate funding transferred from the PTSA to the school.

#### **Athletic Boosters / Drama Boosters / Band Boosters / Orchestra Boosters / Choral Boosters**

- No report.

#### **SGA**

- **Chloe Morton** reported that SGA is selling candy-grams during the month of December.
- SGA is holding a stuffed toy animal and canned food drives during the final week prior to the FCPS winter break.
- SGA is planning a blood donation drive for sometime during the month of January 2014.

#### **Hospitality**

- **Monica Selcik** reported that the National Honor Society reception was a success and that she appreciated the volunteer help; she also reported that additional volunteer help would be appreciated for the Junior National Honor Society ceremony on Friday, Dec. 13, and for the AP Scholars Reception on Monday, Dec. 16.

#### **Fundraising**

- **Cheryl Spohnholtz** reported that Barnes & Noble has sent the \$700+ gift card proceeds from our November Book Fair to the school; Mike Lambert reported that he retrieved the card from the PTSA mailbox, and will give it to Ms. Cheryl Wagner (HSS financial officer) for safe-keeping and use for approved mini-grant recipients (and other school-related uses).

- Cheryl also mentioned that Barnes & Noble would be interested in working with our PTSA for a spring book fair; the HSS media center is currently working with B&N on a separate book fair for the February timeframe. **Wendy Feilen** mentioned that summer reading selections are typically chosen by April, and that it might make sense to have another B&N book fair in the May timeframe. Cheryl was going to investigate some additional later spring dates/logistics with B&N stakeholders.

#### **CFC / eScrip / Box Tops for Education**

- **Marie Sudik** submitted our 2014 Combined Federal Campaign (CFC) application, though has reservations about how many will sign up post-furlough and post-government shutdown; we should receive our 2013 CFC proceeds within the next several months.
- Our PTSA will receive over \$1,800 in funds by way of Giant Food's eScrip program.

#### **Volunteers**

- No report.

#### **Unfinished Business**

- **Dr. Ken Halla**, an HSS history/government teacher, requested at the December 2013 HSS PTSA meeting a yet-to-be-determined increase in the amount that has typically been provided by the PTSA (~\$440 each year) to fund a family life & education (FLE) presentation by the Northern Virginia AIDS Ministry (NOVAM) in the spring months at HSS. NOVAM nearly doubled the price of the presentation to \$800 this year, but asked our school to pay what they could, and that they could make up any shortfall in the fee in "scholarships." A unanimously-passed motion by the PTSA board recommended that Dr. Halla begin negotiations with NOVAM at a starting point of \$500, with an authorization (on behalf of PTSA) to go as high as \$600. Dr. Halla will keep us posted on the outcome of further discussions with NOVAM.
- Marie Sudik, our Bylaws Review Committee Chair, reported that our most current version of bylaws have been reviewed and approved by Virginia PTA, and have been sent to the school for inclusion in our reporting secretary's archives.

#### **New Business**

- None.

#### **Announcements**

- Next month's meeting will be Thursday, February 13 at 6:30 p.m. in the HSS Media Center.

**Adjournment** - 7:18 p.m.

Respectfully submitted,  
Mike Lambert (on behalf of Ashley Levesque)