

Hayfield Secondary PTSA Meeting

Meeting Minutes

Thursday, March 14, 2019

President Heidi Frego called the meeting to order at 6:35 pm in the HSS Library. This was the seventh meeting of the School Year and the primary purpose of the meeting was to recognize student participants in the FCPS Reflections Competition. The Agenda is included as Attachment # 1 to the Minutes. 22 members were eventually present (18 parents, 3 students and 1 administrator) at the meeting. The sign-in sheets are included as Attachment # 2, but will not be uploaded to the PTSA Website due to privacy concerns.

Special Presentation. Heidi made a special presentation for recognition of the following HSS students who participated in the Reflections Competition:

- Cassidy Mazyck, MS, literary competition, advanced to FCPS Competition;
- Nicole Hornung, MS, literary competition, advanced to FCPS Competition;
- Alexandra “Zandy” Wong, HS, musical competition, advanced to and won the FCPS Competition.
- Refreshments were served and the Members in Attendance were afforded the opportunity to read the literary submissions.

Administrative Items

Recording Secretary Robert Williams reported that the Minutes from the February meeting had been reviewed by the Executive Board and all requested changes made. The Membership reviewed the draft Minutes (included as Attachment # 3 to these Minutes). Rosalynd Keys made one requested change (“36722.21” to “3672.21” in the Treasurer’s Report) which has been made. **Julie Shepard made a Motion to approve the Minutes; Maryanne MacVicar seconded the Motion. The Minutes were approved by a vote of 22-0.**

Student Government Association (SGA). Ezriella (last name withheld for privacy reasons) made the following report on behalf of the SGA:

- On March 28, 2019, from 5:30 pm to 9:30 pm, HSS will hold the International Night.
 - It will include a Cultural Expo with food tasting and judging.
 - It will include a Fashion Expo.
 - It will include a Talent Expo with individual and group musical acts. MS students can participate in this portion of the event.
 - Presale tickets are \$3; at the door tickets are \$5.
 - Profits are donated to a selected charity. UNICEF was last year’s recipient.

- PTSA volunteers are needed for ticket sales, set up and clean up, and to hand out programs at the event. Noehlia Lewis, Volunteer Coordinator, will send out a Signup Genius once SGA provides its requirements.
- All parents are invited to send in a food dish for the Food Expo. Dishes should be labeled with the name of the dish and country of origin.
- Spirit week was held the week of March 4, 2019. It included a Pep Rally on March 8th; spirit clothing/costume days and a Screen on the Green event.

Principal's Report. Mr. Alfonzo Smith, Associate Principal, made the following report to the Membership:

- Mr. Smith explained that Mr. Grimm was on travel to the High School Principals' Association.
- SOL testing will be conducted during the March to May timeframe. Major events in March are the 8th grade and 11th grade writing exams.
- The Administration is conducting refresher training on Student Rights and Responsibilities. This will be held for MS students in their PE classes and for HS students in SOAR periods.
- Mr. Smith encouraged Members that had received the Parent's Survey on Principals to take the time to take this survey.
- The FCPS initiative "Equality vs. Equity" has a goal that all students can be successful. A program flyer is included as Attachment # 4 to these Minutes.
- Mr. Smith, in response to Member Q&A, explained that there is an attempt to phase out SOL testing for AP students as unnecessary and to reduce the standardized testing load on students.

Officer Reports

President – Heidi reported that H&R Block Advisors are offering a \$20 donation to PTSA for HSS parents that have their taxes prepared by Block Advisors. The donation flyer is included as Attachment # 5 to these Minutes. Heidi also reported that PTSA is applying for two grants for programs that foster engagement with military children. One is for \$1000 from the Fort Belvoir Navy Spouses Club and the other for \$1000 from the Fairfax County of PTSAs. Julie Shepard and Heidi are the leads on these applications.

1st Vice President (High School) – Maryanne reported that on April 15-16th we are holding a restaurant night fundraiser at Kumo's Restaurant for both takeout and dine-in service. PTSA will earn 20% of all proceeds.

2nd Vice President (Middle School) – Gwen King reported that a PTSA-sponsored restaurant night fundraiser was held at Olympians on February 25-26th which netted \$100 in donations and a future restaurant night fundraiser will be held at Dickey's BBQ on March 27th. Gwen also

reported that account reconciliations have been accomplished for the PTSA and ANGP accounts for January 2019.

Corresponding Secretary – Karen Harrell had nothing to report.

Recording Secretary – Robert had nothing further to report.

Treasurer's Report -- Rosalynd presented her financial reports for February 2019.

- The PTSA cash balance on January 31, 2018 was \$12,631.10. Income this month was from a CFC distribution proceeds from various fundraisers in the amount of \$388.50. Expenses this month were in the amount of \$412.50. The PTSA cash balance on February 28, 2019 was \$12,607.10. Her PTSA monthly report is included as Attachment # 6 to these Minutes.
- The ANGP cash balance on January 31, 2018 was \$7248.28. There was income of \$1715.04 from various fundraisers and from donations. There were no expenses this month. The ANGP cash balance on February 28, 2019 was \$8963.32. Her ANGP monthly report is included as Attachment # 7 to the Minutes.
- In response to a Q&A from the Members regarding academic pins and letters, Rosalynd reported that both awarded to students who achieve a 3.5 GPA. Letters are awarded the first year and pins for after years. This is similar to the recognition awarded to varsity athlete.

Committee Chair Reports

Hospitality – Hospitality Co-chair, Julie Do, reported that the Teacher Appreciation Lunch will be May 8, 2019 and will again be catered by Kumo Asian Bistro Restaurant. It will be served in each of the four lunch periods with Kumos bringing fresh trays each period. The heaviest attendance is in Lunch periods A and B. There will be a Signup Genius for PTSA Members to bring in desserts. Jane Kelly (member of Committee last year) is again collecting gift cards from local merchants to be used as prizes.

Membership – The Committee Chairs, Betlehem Mekonnen and Dallas Moore, reported that our current roles were 264 parents, 201 students and 97 faculty for a total Membership of 562 members. This is compared to 623 members by the end of the school year last year. To date, we had received \$2567.26 in donations and \$7030.00 in dues for a total Membership collection of \$9597.26. No Membership report will be included this month as an Attachment to these Minutes.

Reflections – The Committee Chair, Dottie Andrews, was not present. Other than presentations made earlier, Heidi had nothing further to report on behalf of the Committee.

Legislative Liaison/Military Families Connect – Julie made the following report: (1) At the National PTA Advocacy Conference, she met with representatives from the offices of Congressional Representatives Byer, Connolly, and Wexton and Senators Kaine and Warner. (2) The FCPS Federal Impact Aid allocation is \$168. This is lower than the national average

because Fairfax County is relatively affluent. However, Fort Belvoir is a military Exceptional Family Member Program Center of Excellence which results in some additional special needs military children for FCPS (including HSS) and, hence, some additional Impact Aid monies. (3) The VA PTA is forming a Military Families Connect Committee and Julie will chair. (4) The S2S Student Ambassador Program at HSS made a program presentation to other Region III and IV high schools and the program directors visited a model program in Colorado Springs, CO. See the February 2019 Meeting minutes.

ANGP – The Committee Co-Chairs, Andrea Gurrola and Elke McLaren, made the following report: (1) ANGP held a Krispy Kreme donut sale fundraiser and will hold a fitness class fundraiser. (2) Jane is also collecting gift cards from local merchants to use as raffles at the Countdown to Graduation (CTG) event. (3) CTG event will be March 25th and will include ANGP ticket sales, the auction for premium seating and parking at HSS Graduation Commencement, cap and gown sales, and “Proud Parent” T-shirt sales. (4) Finally, Andrea reported that ticket sales have indeed started. Ticket prices for ordinary students are \$80 until April 1st at which time they increase to \$110. Ticket prices for free and reduced lunch students are \$25 and will be available until May 1st. All ticket sales will conclude on May 31st. (5) There will be a Panera Restaurant Night fundraiser on April 12th. (6) The next Committee meeting is on March 19th.

Volunteer – The Committee Chair, Nohelia Lewis, was not present so Heidi reported that food pantry donations can still be made, but due to the overwhelming response, their wish list is almost fulfilled. Heidi also reported that a student club is forming around the Pantry and they are working on their logo. Finally, a Signup Genius will be distributed for PTSA support of International Night on March 28th and the Ethiopian/Eritrean Cultural Event on April 6, 2019.

Boosters (names are listed on Attachment # 1)

- Athletics – No Report
- Band – No Report
- Choral – No Report
- Drama – Karen Patrick reported that the production of *The Newsies* will be held May 2nd to May 4th. The Summer 2019 Drama Hawks will be in late July and will be *Mamma Mia*. Tryouts will be May 18th.
- Orchestra – Andrea reported that there will be a MS Concert on March 21st at Edison HS and the HS Orchestra is gearing up for their Orlando trip.

Fundraising – Vacant

CFC – The Committee Chair, Paul Otto, was not present but Heidi reported that we have submitted our application to participate in the 2020 Campaign.

eScript & Box Tops for Education – Committee Chair, Alisa Biache, was not present but Heidi reported that the final collection was completed for the school year.

Scholarships – Committee Chair, Kim Torrance, reported that several communications about the PTSA scholarship program have gone out. The Committee will review applications on April 30th.

Old Business: Heidi reported that the Ethiopian/Eritrean Cultural Event will be held on April 6, 2019. Approximately 40 students from multiple HS will perform. It is a cultural event involving music, dance and drama events. It has its own website and an event flyer is included as Attachment # 9 to these Minutes. Tickets will be \$10 and profits will be distributed to the various PTSAs. HSS PTSA volunteers are needed to support the event.

New Business: Heidi stated that the Rising 9th Grader Parents Night will be April 9th and PTSA will staff a membership table. She also reported that the **Nominating Committee** has been formed to formulate next year's slate of PTSA officers. Dallas Moore, Nohelia and Julie Shepard have volunteered to Co-Chair the Committee. The slate will need to be presented at the April meeting and voted on at the May meeting. The following positions are open: 2nd Vice-President (MS), Webmaster, and Chairs of the following Committees: Reflections, Fundraising, ANGP and Membership.

Action Items: Heidi reported that the status of one previous action items is still being tracked: Nohelia will promulgate a Signup Genius for volunteers for International Night and the Cultural Event. Two action items can be closed: (1) we have recognized the HSS students who moved on in the Reflections competition. (2) Jennifer Benecke has volunteered to be the Liaison Officer to the Special Education PTSA.

Announcements

- ❖ **Next Meeting: April 11, 2019 at 6:30 pm in the HSS Library.**
- ❖ **Upcoming dates are listed on Attachment # 1.**

Adjournment:

Heidi solicited inputs for any additional announcements or new business. None were forthcoming. She suggested a Motion to Adjourn. **Gwen made the Motion to Adjourn; Maryanne seconded the Motion. The Membership in Attendance approved the Motion by a Vote of 22 – 0. The Meeting adjourned at 8:52 pm.**

The Meeting Minutes for the March 14, 2019 Hayfield PTSA Meeting have been submitted by the Recording Secretary – Robert A. Williams

The Minutes are recorded as a Draft Submission until the Membership Accepts the Minutes.

- Completed on March 24, 2019 and respectfully submitted to the Executive Committee.
- Reviewed by the Executive Board on April 9, 2019 and tabled for the April 11, 2019 PTSA meeting for consideration and approval.
- Minutes Finalized, Reviewed and Accepted by the PTSA: April 11, 2019
- Minutes Forwarded to Web-Master on: May 5, 2019