

Hayfield Secondary PTSA Meeting

Meeting Minutes

Thursday, April 12, 2018

President Purvis Dawson called the meeting to order at 6:35 PM in the HSS Library. The Agenda is included as Attachment # 1 to the Minutes. The sign-in sheets are included as Attachment # 2 to the Minutes, but will not be uploaded to the PTSA Website due to privacy concerns.

Principal's Report. Principal Martin Grimm reported the following:

- Staffing plan for 2018/2019 year is complete and he feels really good about the plan.
 - Middle School prediction is 898-900 students which is similar as this year.
 - High School prediction is 2070 students, up 50 from last year's projection.
 - The Free & Reduced Lunch percent of school population increased from 28.7%-30%.
 - We receive additional staffing based on these percentages. Because we reached 30%, we will get an additional 4.5 teaching positions next year.
 - Mr. Grimm is anticipating smaller class sizes next year due to the additional teaching positions.
 - There was discussion regarding last month's presentation from Ms. Riley and Ms. Wuerfel regarding the difficulty of completing paperwork for the Free and Reduced Lunch meals.
- International Night was a huge success.
 - The auditorium holds 1400 people and Mr. Grimm was admitting people as others left so not to go over the limit.
 - Over \$4,000 was raised for UNICEF.
 - They will make a few adjustments for next year's performance such as including only Hayfield students rather than including other family members from other schools.
 - The Student Government Association (SGA) ran the program.
- Prom
 - Mr. Mough will visit 11th grade classes to discuss prom policies, specifically the no drinking policy.
 - Party buses are economical but they still can't drink and back packs are not allowed on the buses.
 - All students are checked when exiting the bus at the prom.
- Graduation – June 8th
- Testing is coming up. Students need to remember that phones are not allowed in the room.
- Finishing the year with spring sports, The Wedding Singer play and various concerts.
- There was a question regarding next year's graduation date and Mr. Grimm estimates it will be June 6 or 7, 2019.

- Community Events – August 9, 2018 - Hayfield Farms and August 16, 2018 – Kingstowne Library
 - Hawk Flight – Thursday August 23, 2018
 - Back to School Nights
 - Middle School – August 31, 2018
 - High School – September 6, 2018
 - Jumpstart Program for incoming 7th & 9th grade students– Plan to expand the program this year.
 - Also hope to incorporate The Positivity Project into Jumpstart.
 - Similar to PBIS which is a character education program.
- Mr. Grimm will most likely requesting funds in May.

Student Government Association (SGA) Representative’s Report: No report.

Administrative Items

March Minutes

Quorum was reached with 11 attendees. The draft March minutes were reviewed and the graduation date was changed/updated to June 8, 2018

A motion was presented by Gwen King to approve the minutes as adjusted.

Mr. Grimm seconded the motion and the motion passed.

Treasurer’s Report

Since Rosalyn Keys could not be present, Gwen King presented the Treasurer’s Report for March 2018. It is included as Attachment # 3 to these Minutes.

- The ending March 2018 PTSA cash balance was \$12,265.26
- The only revenue this month was \$20.00 in membership dues.
- \$357.39 for ANGP was transferred to their account.
- Expenses were \$120.83 for hospitality.

President’s Report. President Purvis Dawson informed the group that he attended a presentation on Resilience and Recovery After a School Crisis. It included presenters from multiple jurisdictions and states. He concluded that Virginia is way ahead of things compared to Maryland and that the Maryland counterpart said that they use Virginia as a model for their program. In essence, Purvis wanted us to know that our children are well cared for.

Purvis also shared his work experience regarding the Virginia Tech shooting years ago and will also inquire about the age of the camera system at Hayfield SS.

Officer/Committee Chair Reports

1st Vice President (High School) – Heidi Frego reported that senior scholarship applications are due April 20, 2018. The committee will meet on April 26, 2018 to review the applications. There are six \$500 scholarships available.

2nd Vice President (Middle School) – No report.

Corresponding Secretary – No report.

Recording Secretary – No report.

Mini Grants – No report.

ANGP – The Committee Chair, Flora Kiszka, reported that the Countdown to Graduation (June 8th) went well. She wants to emphasize to Junior Class parents they need to step up and start planning for 2019 ANGP. She suggested someone get started on the spirit wear for 2019. A car wash is scheduled for Saturday, April 14th. 51 kids attended the SAT boot camp. She feels they are in a good financial position for the ANGP. Ticket prices go up next week and she is not sure how many free and reduced meal tickets they will need.

Flora also went into the some detail regarding what is needed for planning the ANGP. She suggested organizing a planning meeting for junior parents. Then put the plan in place over the summer and be ready for Back to School night with raffles.

Membership –Co-Chair Betlehem reported that our current roles were 311 parents, 244 students and 63 faculty for a total Membership of 618. To date, we had received \$1,876.64 in donations and \$6,245.15 in dues for a total Membership collection of \$8,121.79. There was discussion regarding the low number of teacher membership.

Directory – No report.

SGA – No report.

Boosters

- Academic/Mini Grants – No Report
- Athletics – No Report
- Band – No Report
- Choral – No Report
- Drama -- No Report
- Orchestra – No Report

Hospitality – The Committee Co-Chair Jane Kelly reported:

- The Teacher Appreciation Lunch will be on 2 May 2018. It will be catered by Kumo's Catering. PTSA volunteers will donate drinks and desserts. The Committee has created a Sign Up Genius. The cost will be \$2,500 plus \$100 tip.

CFC – No Report

eScript & Box Tops for Education – No report

Volunteer – No Report

Unfinished Business Purvis brought up that it is critical to form a nominating committee for the exec board and committee member positions for next year. He will send out an email to current members to see if they want to serve again in order to determine open positions. Then he will send out a KIT to the whole PTA community with position descriptions. So far he knows Gwen, Bob and Marianne will remain.

New Business: Jane suggested a welcome letter be sent to new students. She also will reach out to Daria to add more hospitality functions to the webpage.

There was a fundraising suggestion from Beth to have an Ethiopian night to focus on Ethiopian culture especially since the Ethiopian community is growing in this area. The kids involved in International night were very dedicated in preparing for their performance and she thought it would be good to build on their excitement and current presentation. She was hoping to schedule a Saturday during May. Discussion during the meeting included checking with Anita Mitchell as she is the POC for using the building, current programs scheduled through May and considering Fall rather than Spring to plan the event.

Announcements: The food closet received the \$120 check from the PTSA. The next PTSA meeting will be on Thursday, May 10, 2018.

Adjournment:

Purvis solicited inputs for any additional announcements or new business. None were forthcoming. He suggested a Motion to Adjourn. **Flora made the Motion to Adjourn; Heidi seconded the Motion. The Membership in Attendance approved the Motion by a Vote of 11 – 0. The Meeting adjourned at 8:36 pm.**

The Meeting Minutes for the April 12, 2018 Hayfield PTSA Meeting have been submitted by Andrea Gurrola.

The Minutes are recorded as a Final Draft Submission until the Membership Votes to Accept the Minutes.

- Completed on April 24, 2018 and respectfully submitted to the Executive Board.
- Reviewed by the Executive Board on 9 May 2018 and tabled for the May 2018 PTSA meeting for consideration and approval.
- Minutes Finalized, Reviewed and Accepted by the PTSA: May 10, 2018
- Minutes Forwarded to Web-Master on: July 27, 2018