

Hayfield Secondary PTSA Meeting

Meeting Minutes

Thursday, February 8, 2018

President Purvis Dawson called the meeting to order at 6:33 PM in the HSS Library. The Agenda is included as Attachment # 1 to the Minutes. 18 members (17 parents, one student) were present. The sign-in sheets are included as Attachment # 2 to the Minutes, but will not be uploaded to the PTSA Website due to privacy concerns.

Principal's Report. Principal Martin Grimm made the following report.

- The recognition for the National Honor Society inductees will occur in a 4th period SOAR period. The students did not want to do this in an assembly. Parents are not expected to participate in this ceremony.
- There are some business changes to the local area. Dunkin Donuts is moving into the old BB&T bank. Buy Right Bakery is moving into the closed Giant Store in the Hayfield Shopping Center. A vapor store (electronic tobacco use) is moving into the center as well. Customers must be 18 years old but there is some concern with seniors purchasing and reselling "vaping" products to other students. Purvis actually discussed the issue with the center owner, BD Management Co.
- The Theatre Hawks are putting on *Fahrenheit 451* starting February 8, 2018.
- The Bird Bowl (HSS vs. Edison HS football game) event is back for 2018-19 season. Mission BBQ will be the corporate sponsor for the event.
- HSS students can take up to six AP tests during their tenure at HSS. Additional tests cost \$93. Students have the option of substituting an AP test for a SOL test. This encourages students to take AP courses seriously and decreases their overall testing load. A score of 2 is a passing grade for SOL purposes; a 3 is a pass/advance.
- VA PTSA is offering \$1000 grants to school PTSAs. Mr. Grimm would like to apply for one based on the Jump Start Program (summer visits by rising 7th and 9th graders) which was piloted last year
- HSS Winter Athletics playoffs are next week. Spring sport tryouts start February 20th.
- Senior-Parent Night will be March 19, 2018. This is when the Administration talks about expectations for prom and ANGP.
- HSS is also piloting a Positivity Project with the central ideas of positivism, citizenship, and doing the right thing. Pilot project should be during the 2018-19 School Year. This program is an alternate concept for the basis of a VA PTSA grant.
- In response to a question from the Membership, Mr. Grimm discussed school weather closures. He asked everyone to remember that Fairfax is a very large county with many rural areas. Two hour delays let any icy roads melt and be treated, let rush hour traffic

die down and do not count against school time based on the new hourly accounting system. He stated that it is usually impossible to reschedule teacher professional development days for snow days. These events are school specific, but per union rules, all FCPS must be in a pay status or not. The four day weekend at the end of the first semester was to allow teacher grading. The idea of optional or mandatory at-home work for students has been considered at times by FCPS. There are equity concerns as not all students have access to the Internet at home and, during any particular closure, some county areas may be affected by power outages.

Student Government Association (SGA) Representative's Report: No report.

Administrative Items

The Membership in Attendance reviewed the January 2018 Minutes. The Executive Board had submitted corrections before the meeting. As follow-on items to the January meeting, it had been unclear during the consideration of mini-grants whether Mr. Burke was a PTSA member. Apparently, he had applied for membership but the application was lost in transit. A grant of \$300 has been awarded to the band proposal. Mr. Grimm stated that the School will pay for the other Boys/Girls State team. **Heidi made a motion to approve the Minutes as written and as requested to be modified; Betlehem seconded the Motion. The Motion passed by a vote of 18-0.**

Treasurer's Report

Rosalynd Keys presented her Treasurer's Report for January 2018. It is included as Attachment # 3 to these Minutes.

- The ending December 2017 PTSA cash balance was \$15,206.53.
- The only revenue this month was \$0.11 in bank interest.
- Significant expenses were (1) \$3000.00 in mini-grant awards and (2) \$370.02 in payment of Hospitality Committee event expenses, for a total outgoing expenses of \$3,370.02.
- This leaves a current PTSA cash balance of \$11,836.62.
- Rosalynd commented that, despite the intent of the PTSA to spend down its account balance to some degree over the last two years, we will need take fundraising more seriously in the next school year.

President's Report

- PTSA President Purvis Dawson recognized Paula Garcia, a new Member who is considering volunteering as next year's Fundraising Committee Chairperson. Paula floated the idea of a Kohls Department Store-sponsored school 5k race fundraiser.
- Purvis reported that the Barnes and Noble Booksellers school week is tentatively scheduled for the second half of May. This will be a nationwide campaign, in that the

HSS code can be used at any B&N store. The event lasts for one week and we can mount a social media campaign to advertise the event. We can also stage events at the local Springfield store such as a children's reading circle, class competitions and band appearances. The HSS percentage of the "take" is still under negotiation.

- Based on a lack of enthusiasm from Sheehy Ford, Purvis is giving up on holding a Drive4UrSchool event this year.

Officer/Committee Chair Reports

1st Vice President (High School) – Heidi Frego reported that two HSS students participated in the County Reflections competition and were recognized for student-made films.

2nd Vice President (Middle School) – Gwen King reported that the PTSA has provided refreshments for counselors and chaperones for the feeder ES visits. She also reported that the MS Dance was successfully held. Finally, Gwen reported that the ANGP and PTSA treasurer books were reconciled for the months of November 2017 through January 2018.

Corresponding Secretary – Maryanne MacVicar was absent so Heidi reported, on her behalf, that Maryanne had received several thank you notes from teachers for their mini-grants. These are included as Attachment # 4 to the Minutes.

Recording Secretary – Negative report

Mini Grants – The mini-grant process has been successfully completed for this year.

ANGP – The Committee Chair, Flora Kiszka, reported that they have started their Countdown to Graduation (June 15th). Their current account balance is approximately \$6500. Deposits on Adventureland have been made. She is seeking donations from feeder ES PTSA's. She is also hoping that a parent from the Junior Class step forward to run the graduation yard flocking fundraiser campaign. Historically, this person often becomes the ANGP Chair the next year. Lastly, ANGP is planning again on raffling off front row graduation seats and parking spots at the Parent-Senior Night. Flora stated we still need approximately \$4000 for the free and reduced lunch fare participants. The next fundraiser scheduled is the Kaplan SAT preparation day scheduled for March 3, 2018.

Membership –Co-Chairs Miyoung Park and Betlehem reported that our current roles were 310 parents, 245 students and 62 faculty for a total Membership of 615. To date, we had received \$1,861.64 in donations and \$6,220.14 in dues for a total Membership collection of \$8,081.78.

Miyoung reported that the State's test of its membership software is still underway. It will probably not be ready for deployment until the 2018-19 School Year. She also reported that the recent email test resulted in the recapture of many PTSA Member emails.

Directory – No report.

SGA – No report.

Boosters

- Academic/Mini Grants – Negative Report
- Athletics – No Report
- Band – No Report
- Choral – No Report
- Drama -- No Report
- Orchestra – No Report

Hospitality – The Committee Co-Chairs, Jane, Andrea, Julie and Miyoung, reported on the Committee's activities:

- On January 20, 2018, the Committee provided breakfast and refreshments for judges at the HSS Science Fair. Manchester Bagels catered the event.
- In response to a question from the Membership, the idea of providing breakfast on AP and SOL examination days was raised. Schedule-wise, this might be possible because students move between testing locations, but the fact that there are 3000 students at HSS probably make this idea not logistically feasible. Feeding the 300 teachers at the Teacher Appreciation Breakfast is difficult enough for us.

Fundraising – Nothing further to report

CFC – Paul Otto reported that our application as a 501(c)(3) organization to participate in the Combined Federal Campaign, which has a \$300 fee, is underway. Paul is seeking ideas on how to spread the word among Federal employees (parents and others) that HSS PTSA is an eligible recipient for donations. Historically, we receive \$3000-\$4000 in revenue from this source.

eScript & Box Tops for Education – No Report

Volunteer – No Report

Unfinished Business: PTSA will need to appoint a Bylaws Committee to update its Bylaws which must be done every five (5) years. The Bylaws must be updated by December 2018. President Purvis encouraged volunteers to come forward.

New Business: No other new business was raised.

Announcements

- ❖ **Next Meeting: The March 2018 meeting will be held on March 8, 2018, at 6:30 pm in the HSS Library.**
- ❖ **Upcoming dates are listed on Attachment # 1.**

Adjournment:

Purvis solicited inputs for any additional announcements or new business. None were forthcoming. He suggested a Motion to Adjourn. **Gwen made the Motion to Adjourn; Paul seconded the Motion. The Membership in Attendance approved the Motion by a Vote of 16 – 0. The Meeting adjourned at 8:00 pm.**

Action Items:

- ❖ **Purvis will coordinate the Barnes and Noble Sign Up Genius for the selected fundraiser dates in the late May 2018 time frame.**
- ❖ **Purvis will follow up with Barnes and Noble to formulate a firm proposal to the Membership and the HSS Administration for the Booksellers to sell textbooks at the Fall 2018 Hawk Flight.**

The Meeting Minutes for the February 8, 2018 Hayfield PTSA Meeting have been submitted by the Recording Secretary – Robert A. Williams

The Minutes are recorded as a Final Draft Submission until the Membership Votes to Accept the Minutes.

- Completed on February 24, 2018 and respectfully submitted to the Executive Board.
- Reviewed by the Executive Board on March 6, 2018 and tabled for the March 2018 PTSA meeting for consideration and approval.
- Minutes Finalized, Reviewed and Accepted by the PTSA: March 8, 2018
- Minutes Forwarded to Web-Master on: July 27, 2018