

Hayfield Secondary PTSA Meeting

Meeting Minutes

Thursday, June 8, 2017

President Purvis Dawson called the meeting to order at 1852 Hours (6:52 PM) in the HS Lecture Hall. The Agenda is included as Attachment # 1 to the Minutes.

Administrative Items

The Membership in Attendance reviewed outstanding Minutes. Suggested corrections were given for the May Minutes. **Heidi made a Motion that the March and April Minutes be Approved as written; Jamie seconded the Motion. The Motion passed by a Vote of 10-0. Heidi made a Motion that the May Minutes be Approved as corrected; Flora seconded the Motion. The Motion passed by a Vote of 10-0.**

Principal's Report

Principal Martin Grimm gave the following Report:

- Prom Night
 - The dance held at the Waterford Hotel went well
 - More than 500 tickets were sold
 - Two party busses were rented by families
 - Approximately 100 families came to Senior Night where Prom expectations were briefed
 - Tight security plan was in-place; no bags were allowed inside
 - There were no alcohol or other incidents at Prom
 - The only complaint was that the music was a little dated
- Graduation
 - Will be held in HSS gym on June 16th
 - Overflow video broadcast will be done in the HSS Auditorium
- Next Year's Prom
 - Will have to be scheduled around Ramadan (May 15th – June 14th) when fasting, family events are a priority for Muslim families
 - Will likely be held May 11, 2018
 - Intent is to use Sheraton Crystal City; student body wanted a change in venue
 - Sheraton offers better food for same overall price
 - Generally, Junior Class plans Prom for the Senior Class

- Next Year's Graduation
 - Principal Grimm reminded the Membership in Attendance that school starts a week earlier next year (five year exception from VA Department of Education granted permission) and will begin before Labor Day'
 - Will be held on June 8, 2018
 - We will follow the same schedule as this year (two hour early release for underclassmen)
- Jump Start Program
 - Will be held at HSS on 8-10 August
 - Intent is to acclimatize rising 7th and 9th graders
 - There will be three 40 minute sessions: (1) Social/Emotional (including social media) Adjustment; (2) Academics (including testing); (3) AVID-type instruction (including organization and note-taking); and (4) Logistics (including locker use, school navigation)
 - There will be 75 participating students in each grade; most by invitations (identified by feeder ESs or by MS) and the rest on a first come – first served basis (perhaps by lottery)
 - Bus transportation will be provided from the four main feeder ES (Lorton, Gunston, Lane and Island Creek)
 - There will be no lunch but there will be a snack in the cafeteria for familiarization purposes
 - Principal Grimm would like to grow the program in future years; aim for 15-1 student/teacher ratio; test new curriculum; increase enrollment and length
 - Jump Start may conflict with some Fall Sports pre-season practices
 - After discussion, PTSA endorsed the idea of a lottery system for the non-invitee students and an administrative fee of \$40 for attendance
 - PTSA may be able to assist with soliciting local office supply businesses for binders & dividers for distribution to attendees
- Principal Grimm responded to a Question & Answer Session
 - Touching Bases Program
 - In the past, this was basically a Parent's Open House
 - Was usually held on Veteran's Day (when many Federal employee parents were available) and on the PSAT Day (which is no longer an option as it is now a full day of instruction)
 - Back to School Nights (BTSN)
 - MS BTSN will be held on Wednesday, September 6th
 - HS BTSN will be held on Thursday, September 7th
 - These are major PTSA recruiting events
 - Hawk Expo Program
 - Program is for rising 9th graders
 - Will be held Monday-Thursday June 12th – 15th

- Purpose is to give exposure to non-mainstream sports and encourage cross-sharing of athletes among the various coaches
- Students can sign up to attend up to three mini-camps
- There was discussion of student generalization vs specialization in sports and competition/alternative venues like private sports clubs (e.g., LMVSC)
 - Hawk Flight (when students pick up schedules, lockers) will be August 23rd
 - First Day of School will be August 28th

President's Report

PTSA President Purvis Dawson waived his Report in favor of other business.

Treasurer's Report

Robin submitted her Treasurer's Report for June:

- The PTSA current balance is \$16,508.48.
- Major expenditures in May were \$2,546 and \$80 for the Teacher Appreciation Lunch
- Upcoming major expenditures are \$3,000 for Scholarships and \$3,195 for Mini-Grants
- There was no balance sheet submitted for inclusion in these Minutes

Officer/Committee Chair Reports

1st Vice President (High School) – Negative report.

2nd Vice President (Middle School) – Negative report.

ANGP – By all accounts the June 16th event is on track. The buses will depart for Adventureland in Maryland around 10:00 pm. PTSA volunteers will check students in and inspect bags. Busses will return around 9:00 am on June 17th.

Membership – Negative report.

Directory – No Report.

SGA – No Report.

Boosters

- Academic/Mini Grants – No Report
- Athletics – No Report
- Band – No Report
- Choral – No Report
- Drama -- No Report
- Orchestra – No Report

Hospitality – The Chair position is vacant

Fundraising – The Chair position is vacant

CFC – No Report

eScript & Box Tops for Education – No Report

Volunteer – No Report

Unfinished Business: The Scholarship Committee (Heidi Frego, Flora Kiszka, Len Farrell and Mary Anne MacVickers) approved the six \$500 scholarships. They will be presented at the June 14th Awards Ceremony (Seniors only). Six of twelve entries were approved.

New Business:

The following New Business was discussed:

- Back to School Breakfast
 - Will be held on teachers' first work day on August 21st
 - We expect 300 faculty in attendance
 - We spent \$1,700 last year
 - Principal Grimm explained about FCPS fiscal constraints that usually prevent spending appropriated funds for feeding employees
 - We will likely use Walkers Grill again as the caterer
 - President Purvis discussed a pre-approval of \$1,800 with the July meeting to review and ratify as necessary since the PTSA fiscal year runs from July 1st to July 1st
 - **Heidi made a Motion that the Membership in Attendance make a preliminary approval of \$1,800 for the breakfast with the expectation that the July meeting will review and ratify by vote; Jamie seconded the Motion. The Motion passed by a Vote of 10-0**
 - The new Hospitality Co-Chairs (Jamie, Andrea and Miyoung) will have lead for this event
- Meet the School summer community outreach events
 - Events have been very successful
 - Will be held during week of August 14th – 18th
 - Will be held at the Lorton Library and Hayfield Farms Park
 - Principal Grimm envisioned a hot dogs/chips/cookies/drinks type of event with plenty of giveaways (including school T-shirts)
 - Bob Williams volunteered to have lead for the PTSA provision of food at the Hayfield Farms Park event. We still need a volunteer for the Lorton Library event.
- Drive 4U School Event
 - There has been a change in Points of Contact at Sheehy Ford so there has been some delay in getting the Spring event organized
 - President Purvis desires to hold a final event over the Summer

- The school can raise up to \$3000 per year from Ford. The Fall event resulted in fundraising proceeds in the amount of \$1300.

Announcements

- ❖ **Next Meeting: The July PTSA Meeting will be held TBD possibly at Purvis' residence.**

Adjournment:

Purvis solicited inputs for any additional announcements or new business. None were forthcoming. He suggested a Motion to Adjourn. Andrea **made the Motion to Adjourn; Tony seconded the Motion. The Membership in Attendance approved the Motion by a Vote of 9 – 0. The Meeting adjourned at 8:48 pm (2048 hours).**

The Meeting Minutes for the June 8, 2017 Hayfield PTSA Meeting have been submitted by the Recording Secretary – Robert A. Williams

The Minutes are recorded as a Final Draft Submission until the Membership Votes to Accept the Minutes. The Member Sign-In Sheets are included as Attachment # 2 to the Minutes.

- Completed on July 12, 2017 and respectfully submitted.
- Minutes Finalized, Reviewed and Accepted by the PTSA on September 14, 2017.
- Minutes Forwarded to Web-Master on October 8, 2017.