

## Hayfield Secondary PTSA Meeting

### Meeting Minutes

Thursday, January 12, 2017

President Purvis Dawson called the meeting to Order at 1841 Hours (6:41 PM). The Agenda is included as Attachment # 1 to the Minutes. Since Mr. Grimm had another commitment, he made his report first.

#### **Principal's Report**

Principal Martin Grimm made the following report:

- HSS hosted four University of (South) Korea education students who will become English teachers. They attended ESL classes and adjunct instructed some English classes. Housing was provided by volunteer teachers and staff.
- Teacher Mini-Grant instructions and applications will be distributed Friday 10 January 2017. The PTSA may need to slide its consideration of these requests to March 2017.
- Mr. Bobby Nelson (English Dept) was selected as Teacher of the Year and Ms. Jane Barry (Transcript Office) was selected as Support Person of the Year.
- Curriculum night was held on 8 January 2017. Mr. Grimm explained the basics of scheduling:
  - There must be a minimum of 20 students/section.
  - Key consideration is to make student workloads manageable. Other considerations include staffing levels, teachers that split time between schools, maintaining a diverse mix of electives, protecting core foreign language programs.
  - Foreign language classes follow different models: e.g., 1A/1B, 2 or 1/2
  - Students have little opportunity to move classes once schedules issued
- FCPS School Board has the 2017 Budget for consideration

No Questions were asked to Mr. Grimm.

#### **President's Report**

Purvis introduced himself for the benefit of new members David and Sam. The following PTSA Officers were present unless otherwise noted:

- Immediate Past President – Dana Bennsky
- 1<sup>st</sup> Vice President (High School) – Gwendolyn King has been nominated to be the new VP
- 2<sup>nd</sup> Vice President (Middle School) – Heidi Frego
- Treasurer – Robin Jones
- Recording Secretary – Bob Williams

- Corresponding Secretary – Julie Shepard has been nominated to be the new CS
- Purvis had attended the HSS Student Services Advisory Council. The experience was interesting. However, he did feel that there was excess emphasis on admission to four (4) year colleges. For example, the NOVA Pathways Program allows students to enter with the full intent of obtaining a four year degree.
- PTSA needs to reach out to the Elementary School PTSAs and target Transition Nights, etc. for recruiting.

### **Treasurer's Report**

Robin submitted her Treasurer's Report (attachment # 2 to the Minutes) to the Membership.

- The balance reflected is **\$18,278.91**. The only significant expense this month was \$330.00 for the Thanks a Latte cards.
- We still have not received a check from Ford (national office) for the Drive 4 Ur School Fall event.
- The General Ledger books are ready for the annual audit. Ed Barton will get the audit team together and schedule with Robin.

### **Officer/Committee Chair Reports**

**2<sup>nd</sup> Vice President (Middle School)** – Negative report.

**ANGP** – Dana explained that the All Night Graduation Party will be again held at Adventureland in Maryland. The committee is currently engaged in various fundraisers including blanket, picture frames and chocolate sales, as well as flamingo yard "flockings." The committee's current balance is \$3744.85. The contract for Adventureland has been awarded. The next major event is the letting of the bus contract. The fee for students for the ANGP will be \$75.00 (\$20.00 for students on reduced lunches; \$10.00 for students on free lunches).

**Membership** – Negative report.

**Directory** – No Report

**SGA** – No Report

### **Boosters**

- Academic/Mini Grants – No Report
- Athletics – No Report
- Band – No Report
- Choral – No Report
- Drama -- No Report
- Orchestra – No Report

**Hospitality** – The Chair position is vacant

**Fundraising** – The Chair position is vacant

**CFC** – No Report

**eScript & Box Tops for Education** – No Report

**Volunteer** – No Report

### **Unfinished Business**

- Purvis stated that Gwendolyn is the nominative 1<sup>st</sup> Vice President and Julie is the nominative Correspondence Secretary.
- Purvis asked for a motion to approve the Minutes for the November and December meetings. Julie made the motion; Ed seconded it. The motion passed by a vote of 8-0.
- Julie repeated her intent to invite officials from the Virginia State PTSA to give a presentation at an HSS PTSA meeting. Due to scheduling issues, this may require a special meeting.
- Robin noted that we are still waiting on a check from Ford Motor Co. for \$1300 for the Fall Drive 4 Ur School Event.

### **New Business**

- Purvis led a discussion of the impact of a lack of a Fundraising Committee Chair this school year. As a result, the PTSA has done only very limited fundraising. The budget called for fundraising income of \$9000. To date, the Fall Drive 4 Ur School event netted \$1300 and the Homecoming Dance coat check netted \$400. While there was a general consensus that the PTSA needs to spend down its cash balance, there was discussion of over how much and over what period of time. Given what a lean year it was in fundraising, decreased spending on scholarships and mini-grants is a possibility.
- The February meeting will be almost entirely dedicated to evaluating the teacher mini-grant submissions.
- Upcoming events of note:
  - PTSA will host a teacher appreciation day in April.
  - Miyoung will promulgate a Sign-Up Genius to man tables during the musical School of Rock
  - The Science Fair will be on January 28<sup>th</sup>. Judges are needed. PTSA will stock the refreshment table for judges, teachers and participants.

## **Announcements**

- ❖ Next Meeting: **The February 9<sup>th</sup> – PTSA Meeting** will be held in the Library at 1830 hours (6:30 PM).

## **Adjournment:**

Purvis solicited inputs for any additional announcements or new business. None were forthcoming. He suggested a Motion to Adjourn. **Julie made the motion; Robin seconded the motion. The Membership in Attendance approved the Motion by a Vote of 7 – 0.**

The Meeting Minutes for the January 12, 2017 Hayfield PTSA Meeting have been submitted by the Recording Secretary – Robert A. Williams

The Minutes are recorded as a Final Draft Submission until the Membership Votes to Accept the Minutes. The Member Sign-In Sheets are included as Attachment # 3 to the Minutes.

- Completed on March 5, 2017 and respectfully submitted.
- Minutes Finalized, Reviewed and Accepted by the PTSA: September 14, 2017
- Minutes Forwarded to Web-Master on: September 20, 2017