

# Hayfield Secondary PTSA Meeting

## Meeting Minutes

Thursday, December 8, 2016

President Purvis Dawson called the meeting to Order at 1835 Hours (6:35 PM). Since Mr. Grimm had another commitment, he made his report first.

### **Principal's Report**

Principal Martin Grimm made the following report:

- FCPS has a \$135M budget shortfall, partly due to the failure of the Restaurant Tax bill
  - The county will likely have to cut programs and personnel
  - Mr. Grimm pointed out that the school district has already cut \$4.35M over the last 10 years
- Issues driving the budget shortfall
  - Increased number of students
  - County must bear a larger % of state retirement system
  - Insurance policies have become more expensive
- Program cuts are speculative at this point
  - Special education not likely to be cut since Congressionally mandated
  - Non-instructive areas (e.g., freshmen sports) at risk
  - Staff raises in jeopardy
- HSS participants in the Virginia Star Program received media coverage on TV channel 5
- As a new initiative, HSS held a mid-school dance on December 8, 2016. The event was held immediately after school and late busses were scheduled. The event was very successful.
- Course selection sheets will be sent home soon with Elective Fairs to start in January 2017. There was membership discussion over holding PTSA sign-up tables at these events.
- Mr. Grimm thanked the PTSA for funding the "Thanks a Latte" coffee gift cards which are used as on-the-spot recognition awards for faculty and staff.

No Questions were asked to Mr. Grimm.

### **President's Report**

Purvis introduced himself for the benefit of any new members. The following PTSA Officers were present unless otherwise noted:

- Immediate Past President – Dana Bensky

- 1<sup>st</sup> Vice President (High School) – Gwendolyn King is the new VP
  - 2<sup>nd</sup> Vice President (Middle School) – Heidi Frego
  - Treasurer – Robin Jones was absent
  - Recording Secretary – Bob Williams
  - Corresponding Secretary – Julie Shepard is the new CS
- Purvis explained that he went to Active Shooter training recently in Spotsylvania County. One of the speakers was a former teacher at Lane ES who had lost a daughter in the Sandy Hook ES shooting.
  - Purvis started a conversation on how to increase parental involvement in the PTSA. There are still several key chair positions vacant. The same 15-25 individual parents attend the monthly meetings each time. There have been no student attendees since the beginning of the year. The members present discussed thoughts on how to make the PTSA more of a voice in the HSS community. The discussion conceded that, between school, athletics, scouts, etc., there is a great deal of parental saturation with weekday evening events. One idea was to have more topic-specific guest speakers at the monthly meetings.
  - There was also discussion of the PTSA's strategic budget vision. The organization has been carrying a year-to-year account balance of approximately \$20,000. Such an amount is generally more than a public-school based 501(c)(3) nonprofit organization would need to maintain on a continuous basis and may require more internal financial controls than are currently in place.

### **Treasurer's Report**

Although Robin could not be present at the meeting, she submitted her Treasurer's Report (attachment # 1 to the Minutes) to the Membership via Purvis.

- The balance reflected is **\$18,278.25**. The expenses this month were \$2,368.00 in state PTSA dues and \$306.00 in administrative costs.
- There was discussion of the PTSA's insurance holdings. PTSA carries a general liability policy, per the Bylaws, which covers sponsored events.
- Since this is Robin's last year as Treasurer, there is a need to identify an Assistant Treasurer to begin the turnover process.

### **Officer/Committee Chair Reports**

**2<sup>nd</sup> Vice President (Middle School)** – Heidi briefed the Mini-Grant program including its purpose to stimulate curriculum development, eligibility (including ECAs), how teachers apply, the requirement for department head review, and how PTSA reviews and ranks the proposals. Expenditures are for special expenses not allowed by FCPS fiscal policy or other innovative ideas. Application forms will be distributed January 3, 2017; are due January 24<sup>th</sup>; and the individual applications will be reviewed at the February PTSA meeting. Each grant will be for \$300 maximum; PTSA has budgeted \$3000.00 for Mini-Grants for the school year.

**ANGP** – Dana explained that the All Night Graduation Party will be again held at Adventureland in Maryland. The committee is currently engaged in various fundraisers including blanket, picture frames and chocolate sales, as well as flamingo yard “flockings.” The contract for Adventureland has been awarded. The next major event is the letting of the bus contract. ANGP is sponsoring a SAT practice test on February 25, 2017. The fee for students for the ANGP will be \$75.00 (\$20.00 for students on reduced lunches; \$10.00 for students on free lunches). Graduation will be June 16, 2017. The ANGP will take place on \_\_\_\_\_.

**Membership** – Miyoung provided a report (Attachment # 2 to the Minutes) showing the following comparisons between School Years 2015-2016 (369 parents/273 students/52 faculty/\$8943.00 in total dues and donations) and 2016-2017 (321 parents/234 students/37 faculty/\$7630.95 in total dues and donations) as well as a breakdown of restricted donations.

**Directory** – No Report

**SGA** – No Report

### **Boosters**

- Academic/Mini Grants – No Report
- Athletics – No Report
- Band – No Report
- Choral – No Report
- Drama -- No Report
- Orchestra – No Report

**Hospitality** – The Chair position is vacant

**Fundraising** – The Chair position is vacant

**CFC** – No Report

**eScript & Box Tops for Education** – No Report

**Volunteer** – No Report

### **Unfinished Business**

Purvis welcomed Gwendolyn and Julie as the new officers to the PTSA Board.

### **New Business**

- Julie announced that the Virginia PTSA legislative brief meeting will be held on December 12, 2016 at 6:00 pm at the Gateway Building in Fairfax
- The FCPS holiday break will be December 19, 2016 – January 3, 2017
- The AP Scholarship reception and awards ceremony will be on January 4, 2017

## **Announcements**

- ❖ Next Meeting: **The January 12<sup>th</sup> – PTSA Meeting** will be held in the Library at 1830 hours (6:30 PM).

## **Adjournment:**

Purvis solicited inputs for any additional announcements or new business. None were forthcoming. He suggested a Motion to Adjourn. **Julie made the motion; Heidi seconded the motion. The Membership in Attendance approved the Motion by a Vote of 16 – 0.**

The Meeting Minutes for the December 8, 2016 Hayfield PTSA Meeting have been submitted by the Recording Secretary – Robert A. Williams

The Minutes are recorded as a Final Draft Submission until the Membership Votes to Accept the Minutes. The Member Sign-In Sheets are included as Attachment # 3 to the Minutes.

- Completed on December 27, 2016 and respectfully submitted.
- Minutes Finalized, Reviewed and Accepted by the PTSA: September 14, 2017
- Minutes Forwarded to Web-Master on: September 20, 2017