

HAYFIELD SECONDARY SCHOOL PTSA

Date: October 13, 2016

Time: 1834 Hours

Ref. PTSA Meeting

Subj: Meeting Minutes

The October PTSA Meeting was called to order at 1834 Hours (6:34 PM). Ms. Jamie Patton was appointed to take the Meeting Minutes for this evening's meeting. The Secretary of the PTSA Board was on travel.

Principal's Report

Mr. Grimm welcomed the PTSA Members; he stated that he would not be able to "stay" for the entire PTSA Meeting due to the District Cheer Competition being held this evening.

The following bullet points represent topics discussed by Mr. Grimm:

- Mr. Grimm thanked the PTSA for our assistance in allowing him to recognize the "extra efforts" and/or "good work" performed by staff with the awarding of a "Coffee Card." Mr. Grimm noted that his supply of cards is in short supply and requests additional cards so he can continue "recognizing" staff with the \$5.00 Coffee Gift Cards from Grounded Coffee.
- Mr. Grimm spoke about SOAR Cards; the Drawings are held on Friday; teachers have the opportunity (ability) to recognize other staff members/teachers.
- Donations are sought after and welcomed.

Overall, Mr. Grimm stated that there has been a "positive start" to the School Year. He also stated that next Thursday, October 19th is PSAT testing at Hayfield; it is a FULL DAY of School for all Students.

Mr. Grimm also spoke about the following:

- ❖ Virginia Star Program & the refurbishing of computers for the use at Hayfield.
- ❖ Mental Health Week and associated activities to include Guest Speaker/s.
- ❖ Dare to Care Club
- ❖ Homecoming Week and the planned activities
- ❖ Homecoming Dance
- ❖ School Improvement & Investment Plan (SIIP). Two Members from the PTSA volunteered to sit on the SIIP Committee; Julie Shepard and Maryanne MacVicar; Mr. Grimm will address SIIP in more detail at a future PTSA Meeting

- ❖ We briefly discussed an APP (Application) being developed by Students at Hayfield for Car – Pooling & Box Top Competitions – to increase – the amount of Box Tops being collected by Hayfield Parents and Students.

Mr. Grimm concluded his remarks by announcing that Mr. Alfonso Smith has been promoted to the Associate Principal of Hayfield Secondary School. He noted that there are only (3) Associate Principal positions in the entire County Public School System in Fairfax County; Hayfield; Lake Braddock and Robinson Secondary Schools have these positions.

Board Member Reports

- ❖ 1st Vice President – Vacate – We have an Acting First V.P.; volunteer to finish out the School Year (2016-2017 School Year)
- ❖ 2nd Vice President – Heidi present at the meeting; had to leave early for a Volleyball Game she is coaching. Heidi is assisting with the coordination of the PTSA – Homecoming Dance – Coat/Bag & Shoe Check; Heidi & Purvis will be each leading teams for the Homecoming Dance.
- ❖ Secretary: Absent – Away on Travel; Ms. Jammie Patton was appointed as Note Taker for the October 13th – PTSA Meeting.
- ❖ Treasurer – Robin went over the “Final Draft Budget” ... we held a brief discussion on the Budget and reviewed the proposed changes. NOTE: The Budget will be sent out within the next week to the Membership for Review / Discussion / & a Vote. The current PTSA balance is \$20,451.67.

Committee Chairs & Members / Reports and Comments

- Membership / Miyoung and her Family over the past two months have been working feverishly to update the 2016-2017 School Year Membership listing. Miyoung gave an overview of some of the challenges encountered in compiling and tracking the membership data; it is very time intensive.
- One of the Members suggested a Company that can assist with Membership collection and data tracking; the cost is approximately \$99.00 for the School Year; Miyoung requested the Board to see if this would be feasible for the HSS PTSA to contract with next school year.
- It was noted that as of today’s date; membership numbers are down from last year; the membership number is subject to change; normally the PTSA Membership continues to grow throughout the first several months of school.
- Directory: Shay will be working with Miyoung to put together this year’s Membership Directory. We will utilize the same format as last year – placing it on-line for the Membership to download in a PDF Format.
- Hospitality Committee – OPEN/No Chair
- Fundraising Committee – OPEN/No Chair
- SGA Representative – Not Present at the Meeting; no Student Representative attended September Meeting.
- ANGP – Dana was not present at the meeting; however – the ANGP Committee has been engaged in several fundraising activities.

Comments from the PTSA President

- Purvis is concerned about the low turn-outs for the past two meetings; looking for ways to increase attendance at the meetings as well as increase the memberships in all categories; Parents; Teachers and Students
- Purvis spoke about the upcoming Meals Tax Vote on Election Day; the Fairfax County Board of Supervisors has proposed a 4% Meals Tax; if passed; 70% of the revenues collected will be passed onto the School System; 30% of the revenues will be spent on General County Government needs such as infrastructure; tax relief and other programs.
- Purvis noted that the Chairman of the Fairfax County Board of Supervisors is hosting an event this coming Saturday at the 29 Tastee Diner in Fairfax – regarding “getting out the vote” and supporting the meal tax.
- Activities are also being held in the Lee District and Hunter Mill Districts regarding the Meals Tax; this is an opportunity for our Students who need Volunteer Activities (Community Service) to be involved in the activities for credited hours.
- As previously noted, Purvis spoke about the upcoming Fundraiser at Hayfield’s Homecoming Dance; he was seeking additional volunteers.

Fundraising Activities Considered:

1. Club Orange – Skate Night
2. Senior Night

Meeting Attendance Considerations (Ways to Increase Meeting Attendance/Involvement)

- Have Food (Light Refreshments) at future meetings
- Have the Principal’s Office send out an Invite and Reminders to Parents and Staff
- Survey the Membership regarding the current meeting times and day of the week
- Host a “morning coffee” ...

Announcements & Closings Discussed:

1. October 17th – College Night; begins at 1900 Hours (7:PM)
2. October 21st – Homecoming Football Game
3. October 22nd – Homecoming Dance / PTSA Fundraiser
4. Students released (2) Hours Early on 11/04/16
5. No School on Monday & Tuesday, 11/07 and 11/08

The October 13th PTSA Meeting was adjourned at approximately 2005 hours (8:05 PM). The next meeting will be at 1830 hours (6:30 PM) on November 10th (2016).

NOTE: The Meeting Minutes were taken by Ms. Jamie Patton and Purvis Dawson; the notes were combined to formulate the minutes for the 10-13-16 Meeting.

- Minutes Finalized, Reviewed and Accepted by the PTSA: September 14, 2017
- Minutes Forwarded to Web-Master on: September 20, 2017