

# Hayfield Secondary PTSA Meeting

## Meeting Minutes

Thursday, September 8, 2016

### President's Report

Purvis Dawson called the meeting to Order at 1834 Hours (6:34 PM). He introduced himself and then went around the room so that all parents and students present could introduce themselves. The following PTSA Officers were present:

- Immediate Past President – Dana Bensusky
- 1<sup>st</sup> Vice President (High School) – the position is currently vacant, but Heidi reported that Gwendolyn King was willing to serve in the position
- 2<sup>nd</sup> Vice President (Middle School) – Heidi Frego
- Treasurer – Robin Jones
- Secretary – Bob Williams

### Principal's Report

Mr. Alfonso Smith made the following report for Principal Martin Grimm:

- Mr. Smith (former Director of Student Services) explained that the former Associate Principal had a baby on the first day of school so he is currently filling the position.
- The PSAT will be given on October 19, 2016, with the exam administered in the morning and a full day of instruction for all students.
- Graduation will be on June 16, 2017, and the District has granted approval for it to be a full day of instruction for undergraduate students.
- The cafeteria now offers Mexican, Italian and American line options.
- There were no major incidents during the first week of school.

No Questions were asked to Mr. Smith.

### Treasure's Report

Robin submitted her Treasure's Report to the Membership this evening; the balance reflected is **\$15,067.68**. There are no expenses expected this month beyond the \$880.00 owed to the All Night Graduation Party (ANGP) account. The membership will need to review and approve the proposed 2016-2017 School Year PTSA Budget. (Please see New Business below).

## **Committee Chair Reports**

**ANGP** – Dana explained that the All Night Graduation Party will be again held at Adventureland in Maryland. The committee is currently engaged in various fundraisers including blanket and chocolate sales. ANGP will also sponsor a Kaplan Learning Center-administered half-day practice exam and debrief on September 24, 2016. This event is different in focus than the two-day “SAT Boot Camp” sponsored by the AVID course department. The AVID event will be held on October 1, 2016.

**Membership** – Miyoung reported that membership enrollments on Hawk Night were very successful with the organization now having approximately 450 members. Very few teachers have joined. Miyoung reported that \$5,766.00 has been collected in membership dues which is not reflected on the Treasurer’s current balance. She hopes to collect another \$4,000.00 in dues at the Back to School Nights (Middle School 9/15; High School 9/22). There were side discussions to arrange volunteers to man the tables at the BTSN events. Purvis explained that \$3.25 of every \$15.00 membership fee has to go support the State PTSA.

**Directory** – No Report

**SGA** – No Report

### **Boosters**

- Academic/Mini Grants – No Report
- Athletics – No Report
- Band – No Report
- **Choral** – Holly Mamo volunteered to fill the vacant Chair position.
- Drama: No Report
- Orchestra – No Report

**Hospitality** – The Chair position is vacant, so Heidi reported that Kathy Octavio hosted the Welcome Breakfast on August 26, 2016. Since there is no PTSA representative, the School handled the event. PTSA paid for 50% of the event’s cost.

**Fundraising** – The Chair position is vacant, but Theresa Larsen reported that she will be coordinating the Fall Drive 4UR School Event, in partnership with Sheehy Ford, on September 24, 2016. The School earns \$20.00 per test drive.

**CFC** – No Report

**eScript & Box Tops for Education** – No Report

**Volunteer** – Mary Anne MacVicar volunteered to fill the vacant Chair position.

## **Unfinished Business**

Presentation of the Slate of Officers for the 2016 – 2017 School Year: The Membership was provided with a listing of Board Positions and Committees Positions that reflect the names of volunteers that have agreed to serve in those positions; it also reflects the positions that have yet to be filled; volunteers & members are needed to fill various positions and committees; please consider serving as a chairperson; co-chair/s and/or member of one of the various Committees. The Slate of Officers for the 2016-2017 School Year was forwarded to the PTSA Membership for an On-Line Vote in June 2016. The Hospitality Chair and Fundraising Chair positions are still vacant. Purvis will get the name of the HSS Teacher/Staff Liaison from Mr. Grimm.

## **New Business**

- Robin raised the issue that there has been some prior interest in raising the amount of student scholarships. There was a general dissatisfaction that only two students applied last year for the PTSA scholarships and a belief that knowledge of the existence of the scholarship is not adequately disseminated by the School's Career Center. Historically, PTSA has funded four \$500.00 scholarships. The two students last year were awarded \$1000.00 each. There was discussion of how to increase the amount of the scholarships while still maintaining a balanced budget and the possibility of decreasing the Hospitality expenditures. To be eligible for scholarships, students must be PTSA members (same as teachers must be to compete for mini-grants).
- Robin proposed that the Membership adopt the 2016-2017 Draft Budget for Approval at the Back to School Nights. There was some dissatisfaction that the proposal only contained the proposed budget for the school year and not a comparison of both 2015-2016 Actuals and Budget with the 2016-2017 Budget. Purvis explained that the new Board had not had enough continuity to meet together over the summer to review the budget. There was further discussion of how to "pay" for the additional \$1000 in student scholarships and the idea that it might be best to spend down the PTSA's rather substantial balance slowly over time.

## **MOTION:**

Robin put forth a motion to the Membership in Attendance to increase the annual Student Scholarships from \$2000 per year to \$3000 per year and to adopt the proposed 2016-2017 Draft Budget for presentation for ratification at the Back to School Nights. **Holly made the motion; Mary Anne seconded the motion. The Membership in Attendance approved the Motion by a Vote of 23 – 0.**

**Approval of Past Minutes** -- There were no previous Minutes to approve.

## **Announcements**

- ❖ Next Meeting: **The October 13<sup>th</sup>** – PTSA Meeting will be held in the Library at 1830 hours (6:30 PM).

## **Adjournment:**

Purvis solicited inputs for any additional announcements or new business. None were forthcoming. He suggested a Motion to Adjourn. **Mary Anne made the motion; Jane seconded the motion. The Membership in Attendance approved the Motion by a Vote of 23 – 0.**

The Meeting Minutes for the September 8, 2016 Hayfield PTSA Meeting have been submitted by the Recording Secretary – Robert A. Williams

The Minutes are recorded as a Final Draft Submission until the Membership Votes to Accept the Minutes.

- Completed on 10/09/16 and respectfully submitted.
- Minutes Finalized, Reviewed and Accepted by the PTSA: September 14, 2017
- Minutes Forwarded to Web-Master on: September 20, 2017